Test Maintenance Subcommittee Application Form

AAMVA is seeking jurisdiction members to fill vacancies on the Test Maintenance Subcommittee. We are seeking members who have expertise in all aspects of commercial, non-commercial and motorcycle knowledge and skills test administration, Examiner training, certification and/or auditing.

**PURPOSE**

The Test Maintenance Subcommittee (TMS) is directly responsible for developing, maintaining and distributing new and/or revised model driver license testing systems and related materials (CDL, noncommercial and motorcycle) to AAMVA Member Jurisdictions. TMS works closely with the IDEC Board to develop/maintain Examiner training curriculums and related materials and provides guidance, Best Practices and Resources to our members on all issues related to drive testing and examiner training/certification and auditing.

After reviewing the required qualifications below, please complete this form if you are qualified and interested in serving on this Subcommittee.

**APPLICANT INFORMATION**

|  |  |  |
| --- | --- | --- |
| Name | Click here to enter text. | |
| Title or Rank | Click here to enter text. | |
| Agency or Organization | Click here to enter text. | |
| Name of Organizational Unit Within Agency | Click here to enter text. | |
| Street Address | Click here to enter text. | |
| City, Jurisdiction, Postal Code | Click here to enter text. | |
| Work Phone Click here to enter text. | | Email Address Click here to enter text. |

**APPLICANT QUALIFICATIONS**

**I have experience in (check all that apply):**

Driver licensing test development.

Driver program administration.

Examiner training, certification and/or auditing.

**APPLICANT RESUME**

**Please provide a brief resume below or attach a separate file (limit to 500 words)**

Click here to enter text.

**APPLICANT EXPECTATIONS**

Applicants chosen to be a member of the Subcommittee must be willing to travel. It is anticipated that there will be both virtual meetings and in-person meetings during FY 2024. Subcommittee members are expected to attend and actively participate in all meetings and activities, and act as the liaison between the AAMVA member jurisdictions in your Region and the Subcommittee on licensing issues.

**AGREEMENT AND SIGNATURE**

As applicant, I affirm that I meet the qualifications and am willing to serve if selected.

|  |  |  |
| --- | --- | --- |
| Applicant Name (printed) | Click here to enter text. | |
| Applicant Signature | Click here to enter text. | Date: Click here to enter text. |

As supervisor, I authorize this applicant to serve if selected and I understand and support the applicant traveling to subcommittee meetings and select AAMVA conferences. And as much as possible, to other conferences and meetings as needed to represent the subcommittee.

|  |  |  |
| --- | --- | --- |
| Supervisor Name (printed) | Click here to enter text. | |
| Supervisor Signature | Click here to enter text. | Date: Click here to enter text. |

As chief administrator, I authorize this applicant to serve if selected and I understand and support the applicant traveling to subcommittee meetings and select AAMVA conferences. And as much as possible, to other conferences and meetings as needed to represent the subcommittee.

|  |  |  |
| --- | --- | --- |
| Administrator Name (printed) | Click here to enter text. | |
| Administrator Signature | Click here to enter text. | Date: Click here to enter text. |

**OUR POLICY**

It is the policy that all applicants must obtain the permission of their supervisor and chief administrator prior to submitting the application. **INCOMPLETE APPLICATIONS or APPLICATIONS NOT INCLUDING A SIGNATURE OR ACCOMPANYING AUTHORIZATION WILL NOT BE ACCEPTED.** *Due to COVID-19 restrictions, if you cannot obtain a signature, we will accept an accompanying letter or email attachment from your supervisor and/or chief administrator. Please include these alternate documents as part of your submission.* Thank you!

**APPLICATION SUBMISSION**

**Please return the application to Member Services at** [**committees@aamva.org**](mailto:committees@aamva.org)**.**

**If you have any questions about the subcommittee, please contact Kevin Lewis (**[**klewis@aamva.org**](mailto:klewis@aamva.org)**).**