**CDLIS Subcommittee Application Form**

AAMVA is seeking members to serve on the CDLIS Subcommittee. We are specifically seeking jurisdiction members who have experience relative to commercial driver license programs and the Commercial Driver’s License Information System (CDLIS). Members serve a three-year term.

**PURPOSE**

The purpose of the CDLIS Subcommittee is to provide guidance and direction on improvements, enhancements, and changes related to the CDLIS application and processes. The subcommittee is responsible for making recommendations and approving changes that impact CDLIS (primarily the CDLIS State Procedures Manual and the CDLIS System Specifications). In addition, the CDLIS Subcommittee provides feedback as needed regarding the CDL program and CDL regulations assisting AAMVA and the FMCSA.

After reviewing the required qualifications below, please complete this form if you are qualified and interested in serving on this subcommittee.

**APPLICANT INFORMATION**

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Title or Rank | Click here to enter text. |
| Agency or Organization | Click here to enter text. |
| Name of Organizational Unit Within Agency | Click here to enter text. |
| Street Address | Click here to enter text. |
| City, Jurisdiction, Postal Code | Click here to enter text. |
| Work PhoneClick here to enter text. | Email AddressClick here to enter text. |

**APPLICANT QUALIFICATIONS (check all that apply):**

**I am familiar with the contents and application of the:**

[ ]  CDLIS State Procedures Manual.

[ ]  CDLIS System Specifications.

**I have experience specific to:**

[ ]  Entering and maintaining CDL driver history.

[ ]  CDL violations and sanctions.

[ ]  Interpreting and providing comments during the federal rulemaking process.

[ ]  I am an IT subject matter expert.

**APPLICANT RESUME**

**Please provide a brief resume below or attach a separate file (limit to 500 words)**

Click here to enter text.

**APPLICANT EXPECTATIONS**

Applicants chosen to be a member of the Subcommittee must be willing to travel. It is anticipated that there will be both virtual meetings and in-person meetings during FY 2024. Subcommittee members will also be given writing and/or research assignments to complete. It is expected that members who volunteer for this subcommittee will complete the work in the amount of time agreed upon. In addition, conference calls will be scheduled on an as needed basis. Members are required to make a good faith effort to attend and actively participate in all subcommittee meeting(s) and conference calls and complete their assigned work. Active participation includes, but is not limited to: regularly attending monthly meetings, perform frequent outreach to representative states, providing feedback and casting votes when requested, and openly engaging in group discussions (offering knowledge, opinions, experience and challenges).

**AGREEMENT AND SIGNATURE**

As applicant, I affirm that I meet the qualifications and am willing to serve if selected.

|  |  |
| --- | --- |
| Applicant Name (printed) | Click here to enter text. |
| Applicant Signature | Click here to enter text. | Date: Click here to enter text. |

As supervisor, I authorize this applicant to serve if selected and I understand and support the applicant traveling to Subcommittee meetings and select AAMVA conferences. And as much as possible, to other conferences and meetings as needed to represent the Working Group.

|  |  |
| --- | --- |
| Supervisor Name (printed) | Click here to enter text. |
| Supervisor Signature | Click here to enter text. | Date: Click here to enter text. |

As chief administrator, I authorize this applicant to serve if selected and I understand and support the applicant traveling to Subcommittee meetings and select AAMVA conferences. And as much as possible, to other conferences and meetings as needed to represent the Working Group.

|  |  |
| --- | --- |
| Administrator Name (printed) | Click here to enter text. |
| Administrator Signature | Click here to enter text. | Date: Click here to enter text. |

**OUR POLICY**

It is the policy that all applicants must obtain the permission of their supervisor and chief administrator prior to submitting the application. **INCOMPLETE APPLICATIONS or APPLICATIONS NOT INCLUDING A SIGNATURE OR ACCOMPANYING AUTHORIZATION WILL NOT BE ACCEPTED.** *Electronic signatures are acceptable.*

**Please return the application to Member Services at** **committees@aamva.org****. If you have any questions about the working group, please contact Rajesh Dharmarajan (****rdharmarajan@aamva.org****).**